

# Canva

## How to set up BLEEDS FOR PRINTING

**1** Want color to the edge? Add bleed! When designing your document, go to **File > View Settings** and make sure both **Show Margins** and **Show Print Bleed** are checked. Make sure your background goes all the way to the edge of the extended bleed area shown.

The screenshot shows the Canva interface with the 'File' menu open. The 'View settings' option is highlighted, and a red arrow points to the 'View settings' dialog box. In this dialog, 'Show margins' and 'Show print bleed' are checked with red arrows. The background shows a real estate flyer design with a mountain landscape and text: 'EXPLORE The World', 'ORGANIZE YOUR TRIP WITH US', 'Hiking Tours', 'Kayaking tours', and 'Cycling Tours'. The footer includes 'CONTACT US', '123 Anywhere St., Any City, ST 12345', and '+123-456-7890 www.reallygreatsite.com'.

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2

When exporting your document, go to **Share** > **Download** and make sure to select the **PDF Print** option from the dropdown menu.

3

Make sure **Crop marks and bleed** and **Flatten PDF** are checked in the PDF Print options. The **CMYK** color profile is preferred, but **RGB** is acceptable if you don't have Pro.

